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Auth: MEMORANDUM TO
Date: 16/1/47

Assistant Director for Reports and Estimates
 By Assistant Director for Collection and Dissemination
 Assistant Director for Operations
 Executive for Personnel and Administration
 Chief, Interdepartmental Coordinating and Planning Staff

Reference: Memo from Advisor for Management to Chief, ICAPS, subject:
 "Development of Personnel Procurement and External Research
 Programs through Exploitation of American Institutional
 Possibilities," dated 17 February 1947, copy attached
 (Inclosures to reference are with original only).

1. Reference memorandum proposes broad policies covering CIG support
 for:

a. Research programs to be sponsored and developed by selected
 universities and research institutes.

b. Utilization of absentee, part time expert area and subject
 advisors.

c. Foreign study programs for selected graduate students taking
 appropriate graduate degrees from universities.

d. Periodic foreign study programs for selected CIG research
 employees.

e. Work and study programs in Washington in CIG for selected
 graduate students between periods of graduate studies.

f. Personnel procurement in connection with above.

2. These policies are approved in principle for implementation, subject
 to CIG budgetary and operational restrictions which will be considered in
 initial planning.

3. a. The Assistant Director for Reports and Estimates is delegated the
 primary responsibility for:

- (1) Basic planning
- (2) Preparation of and establishment of priorities for
 projects for action by the Projects Review Committee
- (3) Recommending appropriate action toward designation of
 expert area and subject advisors

b. The Executive for Personnel and Administration will coordinate
 closely with the Assistant Director for Reports and Estimates, and
 insure the integration of an adequate professional personnel procurement
 plan into projects as developed.

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3. Each addressee listed above may submit suggestions to the Assistant Director for Reports and Estimates on the implementation of any or all of the policies and projects listed, and will also provide such requested assistance as his functions and responsibilities may warrant.

4. The Assistant Director for Reports and Estimates will give particular consideration to the dates on which graduate students will complete their studies, either in part or all, to enable GIG to have a firm program established in sufficient time to make preliminary selections and security investigations prior to dates of availability of individuals to be considered for GIG support and/or employment.

5. Basic plan will be submitted by _____.

1 Incl.- Reference

Central Records-2
Exec Registry-1
Return to ICARS-1
Stayback-1
Chrono-1

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LTS/mc